

# **Wild Stock Salmon Enhancement at Burnett Inlet Hatchery**

## **Department of Fish and Game – Program 5**

### **I. PROGRAM OBJECTIVES**

The purpose of the agreement is to give Southern Southeast Regional Aquaculture Association (SSRAA) the ability to enhance wild stocks of salmon from Burnett Inlet Hatchery for the benefit of common property fisheries for the period specified in Article 6 of Amendment 3 of contract number IHP-93-001.

Authorized expenditures are indicated in the contract and narrative plan and budget, which are incorporated into the contract by reference.

### **II. PROGRAM PROCEDURES**

The \$2.725 million dollars and accumulated interest paid to SSRAA may be used to fund this project. Maintenance and improvement projects shall be performed and are subject to the same terms and conditions outlined in the main operations and management contract, number IHP-93-001, Amendment 3.

### **III. COMPLIANCE REQUIREMENTS AND SUGGESTED AUDIT PROCEDURES**

#### **A. TYPES OF SERVICES ALLOWED OR UNALLOWED**

##### Compliance Requirements

Funds are permitted for operations, maintenance and improvements at the Burnett Inlet Hatchery as stipulated in the contract amendment, and shall not be used for any other purpose or facility.

SSRAA is responsible for meeting and complying with all federal, state, and local laws, regulations, industry standards, codes, licenses and permits related to site improvements.

SSRAA is required to comply with Little Davis-Bacon wage Rates if appropriate.

SSRAA shall keep any improvements it undertakes free and clear of all liens and shall hold the state harmless from all costs or liability resulting from such improvements.

SSRAA shall maintain a separate set of financial records and separate bank account for the CIP funds.

#### Suggested Audit Procedures

- Test financial and related records and determine the purpose for which the funds were expended.
- Test to determine whether the expenditures:
  - (a) Are necessary and reasonable for the proper administration of the project;
  - (b) Include costs properly chargeable to other programs or projects;
  - (c) Were properly recorded (i.e. correct amount, date) and supported by source documentation.
- If the auditor becomes aware of irregularities, the auditor shall promptly notify the department.
- Irregularities include such matters as conflicts of interest, falsification of records or reports, and misappropriation of funds or other assets.
- Has the contractor maintained a separate set of financial records and separate bank account for the CIP funds and accumulated interest?
- All other audit requirements of 2 AAC 45.010.

#### B. ELIGIBILITY

The auditor is not expected to verify eligibility.

#### C. MATCHING, LEVEL OF EFFORT, AND/OR EARMARKING REQUIREMENT

There are no matching or level of effort requirements.

#### D. REPORTING REQUIREMENTS

SSRAA is required to submit quarterly activity and funding reports outlining project progress and related expenditures. Quarterly reports are due to the department for review and approval for each quarter ending on 31 March, 30 June, 30 September and 31 December. Reports are due within thirty days of the last day of the quarter.

#### E. SPECIAL TESTS AND PROVISIONS

##### Compliance Requirement

There are no special compliance requirements.

#### Suggested Audit Procedure

- There are no special suggested audit procedures.

Modified 5/98